**PRIMARY** OUTREACH TEAM



**Primary Outreach**

**Support**

**Service Level Agreement**

2022 - 2023

**Primary Outreach Offer**

Working in partnership with the local authorities (Hammersmith and Fulham, the Royal borough of Kensington and Chelsea, and Westminster City Council), OAT will provide a local offer of services for all LA maintained, academies and free schools. The support and interventions offered are for primary learners who require targeted and specialist provision to meet their educational needs.

Ormiston Academies Trust recognises the importance of early intervention to maximise the opportunities for learners to be successful in a mainstream learning environment.

**OAT Primary**  **Outreach Team**

OAT Primary Outreach Team is made up of well-qualified, experienced teachers and highly skilled learning support professionals (LSPs). The Team offers support for schools in behaviour for learning and aspects of social, emotional and mental health and its impact on behavior. The Team aims to work in partnership with learners, parents/carers, teachers, school support staff, whole staff teams and other professionals to improve outcomes for learners.

The Team uses the *Behaviour for Learning* conceptual framework and an integrated approach to help teachers understand the behaviour, clarify their concerns and plan for change. Their work is informed by developmental trauma, nurture and attachment aware approaches. They aim to develop capacity by providing practical, impact-driven support to schools.

**How do we ensure the quality of this service:**

The Team is composed of specialist teachers and skilled learning support professionals, all of whom undertake regular training to keep up to date with the current developments in their field.

The service has a quality assurance programme involving comparative behaviour for learning assessments, the evaluation of individual pieces of work and the collection of impact evaluation data from class teachers, SENDCOs and school senior leadership teams.

**The focus of this support is** ‘**early intervention’**

* **Teacher drop-ins** (unlimited but subject to capacity)

These are bookable 20 minute slots on given dates and are informal opportunities for teachers to talk about concerns around individual or class behaviour and to discuss possible strategies. No pupil names or identifying information will be shared.

* **Support staff drop-ins**

These are Informal opportunities to talk about strategies that may be useful in their role relating to B4L, responding to behaviour, de-escalation or playtime issues. Schools may request a bookable 1 hour slot.

* **Consultations**

These are structured meetings for class teachers and/or SENDCOs to clarify and prioritise concerns, gathering information and discussing possible strategies with regards to individuals or whole classes. A consultation request form should be completed by the school but parental consent is not required, although parents should be informed. No pupil names will be used. These meetings are for consultation only and no observations or direct work will be undertaken. School staff are responsible for taking notes, no paperwork will be provided by the Primary Outreach Team.

* **Playground support (intervention package)**

This consists of an initial meeting, 1-2 playground observations, feedback, joint formulation of an action plan, a meeting to review progress and discuss possible next steps.

* **Support for teaching assistants/LSAs**

This may involve structured, time-limited support for TAs, LSAs or SENTAs new to role; setting up and running skills teaching groups; strategies to support crisis situations.

**Referrals to the Team:**

* Support can be requested at any stage from early intervention through to serious cause for concern.
* Intervention can be at provided at **individual pupil** or **whole class** level, for learners from **reception** to **year 6**.
* The support offered is for pupils **prior** to an Education Health Care Plan and prior to an autism diagnosis.
* Parental/carer consent must be obtained by the school for all individual referrals
* Referral forms should be completed by the class teacher in conjunction with the SENDCO/Inclusion manager and should be signed by the head teacher/a member of the Senior Leadership Team
* A partnership agreement between schools and the Primary Outreach Team is attached to all referral forms.
* Contact Outreach business support for a referral form [gkerr@olamail.co.uk](mailto:gkerr@OLAmail.co.uk)
* Completed referrals should be sent to OL\_PrimaryReferral@ormistonacademies.co.uk.

No limit will be set on the number of referrals per school, but a limited number of referrals will be ‘active’ at any one time. The Team will aim to give fair access to all schools.

**1-1.5 form entry schools** no more than 1 active at any time (unless there is additional capacity)

**2-3 form entry schools** no more than 2 active at any time (unless there is additional capacity)

Following an initial meeting and observations, the Outreach teacher will decide whether the input will be at level 1, 2 or 3 (this may also be depending on capacity).

**Level 3 intervention:**

Information gathering (observations), feedback, joint intervention planning, implementation support or direct work with the individual learner/whole class, support staff, monitoring and review

**Level 2 intervention:**

Information gathering (observations), feedback, joint intervention planning, monitoring and review

**Level 1 intervention:**

Information gathering (observations), feedback and recommendations

In order to further support inclusion, following input from the Outreach Team it may be deemed appropriate to refer on to one of the OAT academies. **Ormiston Beachcroft Primary Academy** and **Ormiston Courtyard Academy** offer **12 week intervention** **places** for learners from year 1 to year 6 who are at serious risk of exclusion. It is envisaged that any learner referred to either academy will have had prior outreach support, as appropriate.

The Primary Outreach Team are based at

Ormiston Latimer Academy

194 Freston Road

London W10 6TT

They can be contacted on: **020 3108 0358**

Website: http://www.oatlondonacademies.co.uk/academies

For any queries or further information please contact the Lead teacher Lynne Blake [lblake@olamail.co.uk](mailto:lblake@olamail.co.uk)