

Special Educational Needs and Disability (SEND) Contacts and Responsibilities

This document should be viewed in conjunction with the SEND Policy

Last updated: Sept. 2023

Academy roles		
Role	Designated person	Contact Details
SENCO	Wendy Fagan	wfagan@olamail.co.uk
Principal	Everol Halliburton	ehalliburton@olamail.co.uk
SEND Governor	Eve Pape	Julie Gledhill Clerk to the Governing Body, c/o Ormiston Latimer Academy, 194 Freston Road L.B. Kensington & Chelsea London W10 6TT jgledhill@ormistonlatimeracademy.co.uk
Other senior leader with responsibility for SEND	Rebecca Vassallo	rvassallo@olamail.co.uk
Pastoral support lead	Suneeta Marecheau	smarecheau@olamail.co.uk
Designated safeguarding lead	Suneeta Marecheau	smarecheau@olamail.co.uk
Designated teacher for looked after children	Suneeta Marecheau	smarecheau@olamail.co.uk
Curriculum Learning Deputy	Nasrin Islam	nislam@olamail.co.uk
External agencies		
Role	Information	Contact Details
Educational Psychologist	Jasmine Spence	Educational Psychology Services, Town Hall, Hornton Street, London W8 7NX Mobile: 07801 558 657 jasmine.spence@rbkc.gov.uk
Local SEND Information & Support Services		Web: http://services2schools.org.uk/services/4698 SEND Local Offer Royal Borough of Kensington and Chelsea (rbkc.gov.uk)
Local Authority SEN Team	Julie Ely	Assistant Director Special Educational Needs (SEN) & Educational Psychology (EP)

	<p>Steph Baiardo</p> <p>Kay Stammers</p>	<p>Email: Julie's Executive Support – Alex.Deemer@rbkc.gov.uk</p> <p>Principal SEN Service Manager – (Contact for if your child has an EHCP) Email: steph.baiardo@rbkc.gov.uk</p> <p>Principal SEN Service Manager – (Contact for if your child is undergoing an EHCP needs Assessment) Email: Kay.Stammers@rbkc.gov.uk</p>
Behaviour Support Team	<p>Jackie Scarparo,</p> <p>Sherifa Prince,</p>	<p>Deputy Team Manager DOT/TPT 07976 060 218 jacqueline.scarparo@rbkc.gov.uk targetedprevention@rbkc.gov.uk</p> <p>Statutory School Attendance Manager – RBKC 07749 435 738 sherifa.prince@rbkc.gov.uk</p>
Sensory Impairment Service	Kathryn Gilgallon,	Sensory Support Team Lead 07471 035 926 kgilgallon@westminster.gov.uk
IPSEA	Independent Provider of Special education Advice	https://www.ipsea.org.uk/
Council for Disabled Children	Advice & resources for professionals and parents	https://councilfordisabledchildren.org.uk/