

Special Educational Needs and Disability (SEND) Contacts and Responsibilities

This document should be viewed in conjunction with the Ormiston Latimer Academy SEND Policy

Last updated: Sept. 2024

Academy roles		
Role	Designated person	Contact Details
SENCO	Alex Miller	amiller@olamail.co.uk
Principal	Grant Monaghan	gmonaghan@olamail.co.uk
SEND Governor	Eve Pape	Julie Gledhill Clerk to the Governing Body, c/o Ormiston Latimer Academy, 194 Freston Road L.B. Kensington & Chelsea London W10 6TT jgledhill@ormistonlatimeracademy.co.uk
Student Services Manager	Suneeta Marecheau	smarecheau@olamail.co.uk
Designated safeguarding lead	Suneeta Marecheau	smarecheau@olamail.co.uk
Designated teacher for looked after children	Suneeta Marecheau	smarecheau@olamail.co.uk
Mental Health Lead	Suneeta Marecheau	smarecheau@olamail.co.uk
Children with medical needs	Chris Bourke	cbourke@olamail.co.uk
External agencies		
Role	Information	Contact Details
Educational Psychologist	Amy Moore	Educational Psychology Services, Town Hall, Hornton Street, London W8 7NX Mobile: 07801 558 657 Amy.moore@rbkc.gov.uk
Local SEND Information & Support Services		Web: http://services2schools.org.uk/services/4698 SEND Local Offer Royal Borough of Kensington and Chelsea (rbkc.gov.uk)

Local Authority SEN Team	<p>Julie Ely</p> <p>Steph Baiardo</p> <p>Kay Stammers</p>	<p>Assistant Director Special Educational Needs (SEN) & Educational Psychology (EP)</p> <p>Email: Julie's Executive Support – Alex.Deemer@rbkc.gov.uk</p> <p>Principal SEN Service Manager – (Contact for if your child has an EHCP)</p> <p>Email: steph.baiardo@rbkc.gov.uk</p> <p>Principal SEN Service Manager – (Contact for if your child is undergoing an EHCP needs Assessment)</p> <p>Email: Kay.Stammers@rbkc.gov.uk</p>
Behaviour Support Team	<p>Jackie Scarparo,</p> <p>Sherifa Prince,</p>	<p>Deputy Team Manager DOT/TPT 07976 060 218 jacqueline.scarparo@rbkc.gov.uk targetedprevention@rbkc.gov.uk</p> <p>Statutory School Attendance Manager – RBKC 07749 435 738 sherifa.prince@rbkc.gov.uk</p>
Sensory Impairment Service	Kathryn Gilgallon,	Sensory Support Team Lead 07471 035 926 kgilgallon@westminster.gov.uk
IPSEA	Independent Provider of Special education Advice	https://www.ipsea.org.uk/
Council for Disabled Children	Advice & resources for professionals and parents	https://councilfordisabledchildren.org.uk/