

Primary Bi-borough Outreach Support

Service Level Agreement

2024 - 2025

Primary Outreach Offer

Working in partnership with the local authorities (the Royal borough of Kensington and Chelsea, and Westminster City Council), OAT will provide a local offer of services for all LA maintained, academies and free schools. The support and interventions offered are for primary children who require targeted and specialist provision to meet their educational needs.

Ormiston Academies Trust recognises the importance of early intervention to maximise the opportunities for children to be successful in a mainstream learning environment.

OAT Primary Outreach Team

OAT Primary Outreach Team is made up of a specialist teacher, a highly skilled specialist support professional and a HLTA. The Team offers support for schools in behaviour for learning and aspects of social, emotional and mental health and its impact on behaviour. The Team aims to work in partnership with learners, parents/carers, teachers, school support staff, whole staff teams and other professionals to improve outcomes for children.

The Team uses the *Behaviour for Learning* conceptual framework and an integrated approach to help teachers understand the behaviour, clarify their concerns and plan for change. Their work is informed by developmental trauma, nurture and attachment aware approaches. We aim to develop capacity by providing practical, impact-driven support to schools.

The Primary Outreach Team is part of the wider network of Ormiston London Academies. As part of the local bi-borough offer the outreach team may also suggest referrals to Ormiston Beachcroft Primary for a 12 week intervention placement.

Ormiston Beachcroft Primary

Ormiston Beachcroft Primary is a small provision for 12 pupils from Year 1 – Year 6 based in St. John's Wood. The provision supports pupils who have additional needs and require further support to access mainstream education; this can be either pupils who have a diagnosis of additional needs, have an EHCP or who are at risk of permanent exclusion from mainstream school.

How do we ensure the quality of this service:

The Team all undertake regular training to keep up to date with the current developments in their field.

The service has a quality assurance programme involving comparative behaviour for learning assessments, the evaluation of individual pieces of work and the collection of impact evaluation data from class teachers, SENDCOs and school senior leadership teams.

The focus of this support is 'early intervention'

- **Consultations**

These are structured meetings for class teachers and/or SENDCOs to clarify and prioritise concerns, gathering information and discussing possible strategies with regards to individuals or whole classes. A consultation request form should be completed by the school but parental consent is not required, although parents should be informed. No pupil names will be used. These meetings are for consultation only and no observations or direct work will be undertaken. School staff are responsible for taking notes, no paperwork will be provided by the Primary Outreach Team.

- **Support for school staff**

This will involve structured support for staff, this may include staff members new to role or who have limited contact with identified pupils focusing on responding to low level behaviour, responding to escalating situations and supporting specific skill development relating to B4L and areas of SEMH.

- **Triage**

If you are unsure about what support your school may require and would like to speak to a member of the outreach team as part of initial contact or information gathering. Please call 0207 483 4434 between 1pm and 3pm Thursday's.

Referrals to the Team:

- Support can be requested at any stage from early intervention through to serious cause for concern. Early intervention is recommended.
- Intervention can be provided at **individual pupil** or **whole class** level, for learners from **reception** to **year 6**. Individual referrals will be prioritized over class referral when capacity is limited.
- Intervention can be provided to any pupil in a primary setting, pupils who have an EHCP or who have a diagnosis will require additional evidence of targeted interventions. (Please speak to a member of the outreach team for further information.)
- Parental/carers consent must be obtained by the school for all individual referrals
- Referral forms should be completed by the class teacher in conjunction with the SENDCO/Inclusion manager and should be signed by the head teacher/a member of the Senior Leadership Team
- A partnership agreement between schools and the Primary Outreach Team should be read beforehand.
- Please refer to the Outreach Team via the link below.

<https://www.oatnet.co.uk/outreach.html>

The relevant form is accessible by clicking on the type of referral that you wish to make and will be completed online.

- Primary individual (the Behaviour for Learning questionnaire is incorporated)
- Primary class
- Primary consultation
- Primary other (support for TAs/SENTAs new to role etc.)

Once completed and submitted, you will receive a confirmation email and a PDF of the referral.

There is no limit to the number of referrals per school, but a limited number of referrals will be 'active' at any one time. The Team will aim to give fair access to all schools. However, if there a serious cause for concern, and the school has other referrals to the team 'active', please contact dccharles@olamail.co.uk to discuss. The Outreach Team will strive to be equitable when prioritising active referrals.

Following an initial meeting and observations, the Outreach teacher will decide whether the input will be at level 1, 2 or 3 (this may also be depending on capacity).

Level 1 intervention:

Information gathering (initial meeting and observations), feedback, recommendations and a follow up meeting

Level 2 intervention:

Information gathering (initial meeting and observations), feedback, joint intervention planning, monitoring meetings and review meeting

Level 3 intervention:

Information gathering (initial meeting and observations), feedback, joint intervention planning, implementation support or direct work with the individual learner/whole class, support staff, monitoring meetings and review meeting

The Primary Outreach Team are based at
Ormiston Latimer Academy
194 Freston Road
London W10 6TT

They can be contacted on: **020 3108 0358**
Website: <http://www.oatlondonacademies.co.uk/academies>

For any queries or further information please contact Debby Celestine-Charles Bi Borough Team Leader London Outreach Team dccharles@olamail.co.uk